



Temporary Use Permit Application (Extended Hours)

Community Development Department
9915 39th Avenue
Pleasant Prairie, WI 53158
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Email: communitydevelopment@pleasantprairiewi.gov

GENERAL INFORMATION

No commercial business may remain open past the specified hours of operation pursuant to the underlying zoning district, except as expressly allowed by an approved conditional use permit or planned unit development for the purpose of conducting the commercial business activities. In addition, said business shall first obtain approval of a Temporary Use Permit in compliance with the requirements pursuant to Section 420-140.1 of the Village Municipal Code. In addition, the Village may require the execution of a minor written agreement with the Village, if Village Police and/or Village Fire and Rescue services are being required by the Village.

Property Location/Address

Tax Parcel Number(s)

Zoning District(s)

Explanation of Event

Date of Event

Hours of Event

EMERGENCY CONTACT DURING EVENT

Name

Phone

MINIMUM SUBMITTAL REQUIREMENTS



Written narrative that explains proposed security, including the number of guards, their deployment and their names, addresses, credentials and hours on site during the event.



Application Fee

Upon review of the application conditions may be imposed to ensure compliance with the Ordinance provisions and any other applicable federal, state, county and local requirements.

REQUIRED SIGNATURES

I hereby certify that all the above statements and attachments submitted herewith are true and correct to the best of my knowledge.

PROPERTY OWNER

APPLICANT

Print Owners Name

Company Name

Print Name of Signatory

Print Name of Signatory

Signature

Signature

Mailing Address

Mailing Address

City/State/ZIP

City/State/ZIP

Phone

Phone

Email

Email

Date

Date



Extended Hours Requirements

Pursuant to Section 420-140.1 of the Village Zoning Ordinance

- Allowed in any business, manufacturing, or institutional district with an active and permitted business activity being carried out within a building.
- No more than two separate extended-hour events are allowed on the property per calendar year, provided that the length of the event(s), collectively, does not exceed a maximum 14 days per calendar year.
- Adequate on-site parking shall be provided. The Zoning Administrator may allow off-site parking, provided that the location is acceptable to the Village and proper shuttles or crossing areas are provided.
- The applicant is responsible for site security during the event and during any extended hours. The Village is not responsible for security during this event, unless a separate written agreement is entered into between the parties.
- The applicant is required to obtain a tent permit from the Village Fire & Rescue Department for any tents associated with the extended hours, and Fire & Rescue Department inspections shall be requested and completed prior to use of the tent by the general public.
- Additional conditions may be imposed to ensure compliance with the provisions of this chapter, its purpose and intent and all other applicable federal, state, county and local requirements.